



## Planned Maintenance Agreement

Customer Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Bill to: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Agreement Covers: SP \_\_\_\_\_ FA \_\_\_\_\_ # of Systems: \_\_\_\_\_  
Phone No.: \_\_\_\_\_ Date Purchased: \_\_\_\_\_  
Technician: \_\_\_\_\_ Price: \$ \_\_\_\_\_

Air Systems will inspect the appropriate equipment two (2) times. At each inspection we will perform the service necessary to maintain the equipment in good operating condition. Parts, if necessary, will be charged at normal rates. Labor incurred to change parts will be charged by the 1/4 hour if replaced during scheduled inspection.

Air Conditioning	Gas Furnace	Electric Heat / Heat Pump
<input type="checkbox"/> Clean the condenser coil	<input type="checkbox"/> Vacuum loose rust from heat exchanger	<input type="checkbox"/> Check amp draw of electric heater
<input type="checkbox"/> Check starting components	<input type="checkbox"/> Check for holes or cracks	<input type="checkbox"/> Check electric heating element
<input type="checkbox"/> Check thermostat calibration	<input type="checkbox"/> Check and clean pilot burner	<input type="checkbox"/> Check electrical controls
<input type="checkbox"/> Check condenser fan motor bearing for wear	<input type="checkbox"/> Light pilot burner	<input type="checkbox"/> Check and lubricate blower motor
<input type="checkbox"/> Check blower motor bearings for wear	<input type="checkbox"/> Check thermostat, adjust heat anticipator (if necessary)	<input type="checkbox"/> Check thermostat, adjust heat anticipator (if necessary)
<input type="checkbox"/> Clean condensate drain line	<input type="checkbox"/> Check flame condition	<input type="checkbox"/> Check for frail or burnt wires
<input type="checkbox"/> Check operation and general condition of unit	<input type="checkbox"/> Check for gas leaks	<input type="checkbox"/> Check electrical safety controls
<input type="checkbox"/> Check filter and replace with owner's filter	<input type="checkbox"/> Check for proper combustion for furnace burners	<input type="checkbox"/> Check filter and replace with owner's filter (if necessary)
<input type="checkbox"/> Check drain pan for standing water	<input type="checkbox"/> Check safety limit thermostat	<input type="checkbox"/> Check heat strips
<input type="checkbox"/> Check evaporator coil, if accessible	<input type="checkbox"/> Check belt & pulley (if applicable)	<input type="checkbox"/> Check heat pump for proper refrigerant charge
<input type="checkbox"/> Check refrigerant pressures/superheat/subcooling	<input type="checkbox"/> Check filter and replace with owner's filter (if necessary)	<input type="checkbox"/> Check accessories
<input type="checkbox"/> Check condition of wires	<input type="checkbox"/> Check condition of vent pipe and if properly installed	<input type="checkbox"/> Check condition of heat pump outside coil
<input type="checkbox"/> Check motor amperages	<input type="checkbox"/> Check overall operation and general condition of furnace	<input type="checkbox"/> Clean heat pump outside coil (if necessary)
<input type="checkbox"/> Lubricate motors	<input type="checkbox"/> Check for carbon monoxide	<input type="checkbox"/> Check refrigerant line insulation
<input type="checkbox"/> Examine & tighten electrical connections	<input type="checkbox"/> Check motor amperages	<input type="checkbox"/> Check operation and general condition of unit
<input type="checkbox"/> Examine contactor points for pitting and wear	<input type="checkbox"/> Lubricate motors	<input type="checkbox"/> Check motor amperages
<input type="checkbox"/> Check belts for wear & proper tension	<input type="checkbox"/> Check belts for wear & proper tension	<input type="checkbox"/> Lubricate motors
<input type="checkbox"/> Check for proper voltage	<input type="checkbox"/> Check general condition of ductwork	<input type="checkbox"/> Check belts for wear & proper tension
<input type="checkbox"/> Check safety controls	<input type="checkbox"/> Advise owner of any problems	<input type="checkbox"/> Check general condition of ductwork
<input type="checkbox"/> Check crankcase heater, if applicable		<input type="checkbox"/> Advise owner of any problems
<input type="checkbox"/> Check general condition of ductwork		
<input type="checkbox"/> Check for water leaks		

Pricing is based upon inspections during regular business hours. If performed after 5 PM and on weekends, there will be an overtime fee.